

## Notice

No.: 106


Date: 11.09.2014

Applications are invited from retired Govt. employees for filling up of posts of Bench Clerk (1 post) and Clerk-cum-Typist (1 post) for the Juvenile justice Board, situated in the compound of the Vidyasagar Balika Bhavan, Gope, Midnapur. The engagement will be purely temporary and will be valid for one year only. The contract is, however, renewable for further one year subject to rendering satisfactory service. The age of the employee must be below 65 years. Consolidated pay for the posts is as follows and subject to conditions of re-employment of Govt. employees.

Sl. No.	Name of the post	Qualification & Experience	Consolidated pay (P.M.)
1.	Bench Clerk	Higher Secondary, knowledge of Computer and experience in related field	Rs. 14,700/-
2.	Clerk-cum-Typist	Higher Secondary, knowledge of Computer, typing skill and experience in related field	Rs. 11,880/-

Application will be received in a drop box kept in the office of the DSWO, Paschim Medinipur during working hours from 11.09.2014 to 25.09.2014.

Envelope containing application should be super scribed with 'Application for the post of Bench Clerk/Clerk-cum-Typist'.

  
Additional District Magistrate (Panchayat),  
Paschim Medinipur

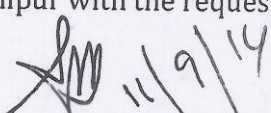
**DISTRICT CHILD PROTECTION SOCIETY**  
**DISTRICT COLLECTORATE, PASCHIM MEDINIPUR**  
**SOCIAL WELFARE SECTION**

MEMO No.: 106/1(37)/DCPS/SW

DATE: 11.09.14

Copy forwarded to: -

- 5) The Principal Magistrate, JJB, Gope, Medinipur, Paschim Medinipur
- 2) The CA to the District Magistrate, Paschim Medinipur for his kind information.
- 3-6) The Sub-Divisional Officer (All ...) with the request to put up the notice on their notice board.
- 7-35) The Block Development Officer (All ...) with the request to put up the notice on their notice board.
- 36) The District Informatics Officer, NIC, Paschim Medinipur with the request to notify it in the district's website: <http://www.paschimmedinipur.gov.in>
- 37) The District Information & Cultural Officer, Paschim Medinipur with the request to publish the notice in local daily news papers.

  
Additional District Magistrate (Panchayat),  
Paschim Medinipur

## Application for the post of Bench clerk, Clerk cum Typist

Employment Notification No. \_\_\_\_\_

To  
The District Magistrate  
Paschim Medinipur

Affix self attested  
recent passport  
size photograph

Name of post applied for \_\_\_\_\_

1. Name of the applicant (in Block letters): \_\_\_\_\_

(Name as recorded in the Matriculation/Secondary Examination certificate)

2. Father's / Husband's Name : \_\_\_\_\_

3. Category : \_\_\_\_\_

4. Date of Birth (dd/mm/yyyy) : \_\_\_\_\_

(as recorded in the Matriculation/Secondary Examination certificate)

5. Age as on 01/01/14 : \_\_\_\_\_

6. Address : Vill / Street \_\_\_\_\_

P.O. \_\_\_\_\_, Block \_\_\_\_\_

P.S. \_\_\_\_\_, Dist \_\_\_\_\_

Pin code \_\_\_\_\_, State \_\_\_\_\_

Mobile No \_\_\_\_\_, Email \_\_\_\_\_

7. Sex: \_\_\_\_\_, 8. Religion \_\_\_\_\_, 9. Nationality \_\_\_\_\_

10. Educational Qualification

Sl.No.	Examination Passed	Board/University/Institute	Year of pass	Total marks Obtain

11. Computer knowledge:

12. Experience (With certificate)

13. Declarations

I do hereby declare that (a) all statements made in this application are true, complete and correct 9b) Original documents will be produced on demand (c). I agree to undergo the selection process on the condition that the Committee may cancel my candidature if I am found ineligible at any stage and (d) I am submitting obnly the application for the post mentioned above.

Date:

Place:

\_\_\_\_\_  
Signature of the candidate in full

N.B.:

- 1) No application will be received by hand or by post.
- 2) No application will be received after 5.30 p.m on 25.09.2014
- 3) Attested copy of certificate / other documents should be enclosed in support of the information provided in the application.