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FILMS DIVISION  
MINISTRY OF INFORMATION & BROADCASTING  
GOVERNMENT OF INDIA

**Subject:** Recruitment to the post of 'Jr. Booker' Group 'C' Non-Gazetted, Non-Ministerial, in Films Division.

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Films Division, Ministry of Information & Broadcasting, Government of India, is inviting application for filling up of four posts of "JR. BOOKER", in the prescribed format given at the end of the advertisement.

The details of the post of "Jr. Booker" are as under;

1. Name of the Post : - Jr. Booker
2. No. of Posts : - 4 (Four)
3. Place of vacancy : - Films Division, Mumbai/Trivandrum/Nagpur & Vijayawada.  
(Likely to be posted in any Distribution Branch Offices of Films Division in India)
4. Category : - Unreserved (2-Two), SC (1-One) & OBC (1-One)
5. Scale of Pay : - PB-1 of Rs.5200-20200 in with Grade Pay of Rs.2400/-
6. Age : - 18 to 25 years as on closing date of receipt of application. (Relaxable up to 5 years for SC candidates and 3 years for OBC Candidates in accordance with instructions or orders issued by the Central Government)
7. Qualification : - **ESSENTIAL:-**
  - i) Matriculation of a recognized University/Board of Education or equivalent.
  - ii) 3 years clerical experience in a film production or distribution organization.

**Instruction and Additional Information for Candidate.**

1. The candidates should have to qualify in Interview is to be held by the Department.
2. The applications should be sent by Post/Speed Post to "The Senior Administrative Officer (I/C), Films Division, Ministry of Information & Broadcasting, Government of India, 24-Dr. G. Deshmukh Marg, Mumbai- 400 026.
3. The last date for receipt of application by the employer is **within one month** from date of issue of this advertisement in the Employment Newspaper. Applications received after due date will not be considered.
4. Photocopies of Education/Experience/Caste certificates should be enclosed with the application.
5. Upper age limit relaxable for SC/OBC as per rules.
6. No Traveling Allowance will be paid for attending an interview.

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**FORMAT OF APPLICATION FORM**

1. Advertisement No.
2. Post applied for :
3. Name of Employment Exchange where registered, if any :
4. Name of the applicant (Mr./Miss./Mrs.) (In block letters) :
5. Date of Birth (in DD/MM/YEAR format) :
6. Father's Name :
7. Address (in Full)
8. Tel./Mobile No./Email id. :
9. Nationality :
10. Category to which belong (Attach photocopy of certificate) :
11. Whether Ex-Servicemen (Yes/No) :
12. Whether Physically Handicapped (Yes/No) :
12. Academic/technical/professional qualifications (Beginning with Matriculation level) attach photocopies of certificate.

Sr. No.	Name of Exam.	Year of Passing	Univ./ Board	Div./Class/Grade	Subjects	% of marks

12. Experience (attach photocopies of certificates in support of experience)

Sr. No.	Name of Employer/ Org.	Period From - To	Designation	Pay Scale/ Pay	Nature of Duties	Reason for leaving

I solemnly declare that the statements made by me in this form are correct to the best of my knowledge and belief.

Dated :-  
Place :-

(Signature of the Candidate)

List of enclosure: 1.  
2.  
3.

day 22210/11/0015/1415